

**Executive Committee Meeting
November 10-11, 2016
AMHA Office**

The AMHA Executive Committee traveled to the AMHA Office in Alvarado, TX, on November 10-12, 2016 to visit the office and meet on pending matters.

Present: Joe Kahre, Al Bulgawicz, Harry Elder, Laura Mullen, Heather Ward.

Based on our numerous discussions and interviews with individual employees, the Executive Committee voted unanimously to make the following recommendations to be presented to the Board for ratification.

- The EC recommends having Miniature Horse World be a quarterly (seasonal) publication of 4 printed issues per year. *This will require removal of the reference on page 179 of the rulebook in the fee schedule that states that MHW is a bi-monthly publication (removing “bi-monthly” and leaving the remaining paragraph the same).*
- The EC reaffirms that the location of the 2018 Annual Meeting will be Orlando, FL.
- The EC recommends having the director voting ballots mailed, collected and counted by the AMHA Office as a cost savings to the Association.
- The EC requests that the Finance Committee work with Melissa Powell to make recommendations on revisions to the fee schedule for advertising for Miniature Horse World. This should be presented at the Annual Meeting.
- The EC recommends dropping the one show requirement to attend Regionals for 2017 due to the shows moving earlier in the show season.
- The EC recommends printing only the show rules section of the rulebook. *The entire rulebook will be posted on the website. This should produce savings on printing and postage.*
- EC was notified that the same measurer has been hired for all 4 events (regionals and World) for consistency.

The EC has been notified that Rebecca Clark and Randy Peacock will be retiring in 2017. The EC is moving forward with the search process to fill these positions. The EC did eliminate two positions at the AMHA Office due to financial constraints.

Other items discussed by the EC to be brought to the Board:

- Allowing two-year-olds and/or yearling measurements at Regionals to be good for the World Show.
- Can horses being hardshipped at a show receive a show letter that makes them eligible to show at this event once the inspection is done?
- Per the rulebook (By Laws Section 10 F, the audit of the financial statements will be posted to our website by April 1. We will not pay “extra” to have it for the annual meeting.

- At present, Randy Peacock, Office Manager, will be the only staff person to attend the Annual Meeting in Vegas.

Through the interview process, the employees brought up the following points to be followed through on:

- Should Melissa Powell produce the calendar only if she can sell enough sponsorship to cover the costs?
- Instruct the show department to send one show packet to each show manager with a copy of each appropriate form. Show managers should be responsible for duplicating the forms themselves. Each form must be posted on the AMHA website under the show managers forms section.
- Rebecca Clark will not be attending CBC for the LOC Committee.
- Check what standard items in MHW could be moved to the website rather than printing them every issue.
- Saving shipping costs by putting label on back of MHW and not putting in cellophane wrapper.
- Possibility of changing from a 501C-5 business to a 501C-3.
- Possibility of getting interns from TCU or other colleges to assist with projects in the office for college credit.

Prior to this meeting, the EC reviewed the health insurance options for our employees. The cost of our current plan was going to increase significantly, so we requested quotes on options and revised what plans were available to our employees. Our insurance agent met with employees on November 9th to assist them in enrolling in the new plans.

The Executive Committee also met in closed session on several personnel and financial items.

The official meeting ended at 6:30 p.m. on Friday, November 11, 2016.